

# COMMISSION MEETING AGENDA

May 19, 2025

**Call to Order, Welcome**

**Roll Call**

**PLEDGE OF ALLEGIANCE**

**Approve Minutes:** May 2, 2025

**Approve Claims:**

|           |                 |    |              |
|-----------|-----------------|----|--------------|
| 5/2/2025  | 0076035-0076098 | \$ | 1,056,547.18 |
| 5/6/2025  | 0076099         | \$ | 149,938.00   |
| 5/7/2025  | PayPal - V1895  | \$ | 930.00       |
| 5/9/2025  | 0076100-0076181 | \$ | 526,210.87   |
| 5/15/2025 | PayPal – V1912  | \$ | 1,137.48     |

|              |           |                     |
|--------------|-----------|---------------------|
| <b>TOTAL</b> | <b>\$</b> | <b>1,734,763.53</b> |
|--------------|-----------|---------------------|

**Conflicts of Interest:**

**Public Hearing:**

**Resolutions and Orders:**

1. Approve a Resolution to participate in the 2025 “Back-to-School” Sales Tax Holiday.

**Contracts, Agreements, MOUs, and Grants:**

**Budget Revisions:**

**Emergency Purchases:**

**Board Appointments**

**Award Bids/Quotes:**

**Personnel, Policies, & Staffing Actions:**

1. Approve to hire Caleb Posey as Temporary Part Time Facilities & Grounds Maintenance Worker, pending a drug screen, with the start date to be determined.
2. Approve to hire Conner McMeans as a Temporary Part Time Facilities & Grounds Maintenance Worker, pending a drug screen, with the start date to be determined.
3. Approve to amend the Staffing Plan to add one (1) additional Truck Operator under “Solid Waste” totaling eleven (11) Truck Operators.
4. Approve to amend the Staffing Plan under “License Commission” to reflect eight (8) Tag & Title Clerks, and five (5) Senior Tag & Title Clerks. (Previous staffing listed seven (7) Tag & Title Clerks, and six (6) Senior Tag & Title Clerks.)
5. Approve to promote Julie McCurry from Help Desk Clerk to Tag & Title Clerk, effective May 19, 2025.
6. Approve to hire Allison Thornton as Help Desk Clerk, effective May 19, 2025.

**Merit Increases:**

1. Approve the following merit increases:

| <b>Name</b>     | <b>Position</b>                           | <b>Effective Date</b> |
|-----------------|---|-----------------------|
| Hayden Pierce   | Deputy Sheriff assigned to Investigations | 5/10/2025             |
| Jeff Kilpatrick | SORNA Investigator                        | 6/3/2025              |
| Mike Clem       | Lead Animal Control Officer               | 5/9/2025              |

|                  |                                   |           |
|------------------|-----------------------------------|-----------|
| Stephanie Elkins | Governmental Accountant           | 5/15/2025 |
| Austin Roberson  | Deputy Assigned to Investigations | 5/24/2025 |
| Nathaneal Greene | Deputy Sheriff                    | 5/18/2025 |
| Stefanie Little  | Sr. Tag & Title Clerk             | 5/31/2025 |

**Engineer's Report:**

1. Approve the following subdivisions:

| Name                                  | S/D Type | Approval Type       | Lots | District | Location  |
|---------------------------------------|----------|---------------------|------|----------|---|
| Hays Brownsferry Park                 | Minor    | Preliminary & Final | 7    | 3        | On the N side of Brownsferry Rd. near the intersection with Vanxille Ln.  |
| The Links at Southern Gayles – replat | Minor    | Preliminary & Final | 47   | 1        | On the N side of Drawbaugh Rd. E of the intersection with Mooresville Rd. |
| Chapel Hill Phase 2                   | Major    | Final               | 35   | 1        | On the W side of Yarbrough Rd. & N of Quarry Rd.                          |

**Other Business:**

1. Approve to sell the following on GovDeals:

| Department | Item                   | Asset Tag# | VIN # |
|------------|------------------------|------------|-------|
| District 3 | Concrete Finishing Set | n/a        | n/a   |
| District 3 | (2) – Job Boxes        | n/a        | n/a   |

2. Approve the expansion of Riddle Cemetery located at 12509 Ripley Rd., Athens, AL 35611.

**Executive Session:**

**Report of Officers:**

**Commissioner Sammet:**

**Commissioner Turner:**

**Commissioner Gatlin:**

**Commissioner Townsend:**

**Chairman Daly:**

**Adjourn:** until 9:00 a.m. on Tuesday, June 3, 2025, at the Clinton Street Courthouse Annex, 100 South Clinton Street, Athens, Alabama.