

**MINUTES, LIMESTONE COUNTY COMMISSION, NOVEMBER 20, 2023,
COMMISSION MEETING**

The Limestone County Commission met in a regular meeting today at 10:00 a.m. at the Clinton Street Courthouse Annex, 100 South Clinton Street, Athens, Alabama.

Present: Daryl Sammet, Danny Barksdale, Derrick Gatlin, and LaDon Townsend. Absent: None. Collin Daly, Chairman, presided.

The meeting began with the Pledge of Allegiance.

MOTION was made by Daryl Sammet and seconded by Danny Barksdale to approve the minutes of November 6, 2023.

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Daryl Sammet, aye; Danny Barksdale, aye; Derrick Gatlin, aye; and LaDon Townsend, aye. Motion carries unanimously.

MOTION was made by LaDon Townsend and seconded by Derrick Gatlin to approve the following claims:

11/3/2023	0071834-0071897	\$ 391,433.95
11/3/2023	0071898	\$ 600.00
11/3/2023	0071899	\$ 5,000.00
11/9/2023	0071900	\$ 39,766.24
11/9/2023	0071901-0071966	\$ 278,966.59
11/14/2023	0071967	\$ 100.00
	TOTAL	\$ 715,866.78

with detailed claims of the above being on file for review upon request to the County Administrator.

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. LaDon Townsend, aye; Derrick Gatlin, aye; Daryl Sammet, aye; and Danny Barksdale, aye. Motion carries unanimously.

MOTION was made by Derrick Gatlin and seconded by Daryl Sammet to approve a resolution in support of Browns Ferry Marina.

LIMESTONE COUNTY COMMISSION RESOLUTION

A RESOLUTION SUPPORTING THE DEVELOPMENT OF A MARINA

WHEREAS, the Limestone County Commission ("Commission") has become aware of a new project to construct a marina near Lookingbill Lane in Limestone County; and

WHEREAS, the Commission understands that the marina development will bring additional recreational opportunities to Limestone County, as well as providing a focal point for additional development around its location.

NOW, THEREFORE, be it RESOLVED by the Limestone County Commission that the Commission

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supports the development of a marina near Lookingbill Lane in Limestone County and encourages the Tennessee Valley Authority to grant any necessary approvals for that project.

Done this 20th day of November 2023.

Collin Daly, Chairman

ATTEST:

Ellen Morell, County Administrator

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Derrick Gatlin, aye; Daryl Sammet, aye; Danny Barksdale, aye; and LaDon Townsend, aye. Motion carries unanimously.

MOTION was made by LaDon Townsend and seconded by Daryl Sammet to approve to enter into an Agreement with Granicus for the preparation of custom software for a new county website for a period not to exceed three (3) years. Said Agreement will also include the maintenance of the developed website.



THIS IS NOT AN INVOICE

Order Form
Prepared for
Limestone County AL

**Procurement Vehicle: NCPA (01-115)
In Support of: Limestone County AL**

ORDER DETAILS

Prepared By:	Luke Motta
Phone:	
Email:	luke.motta@granicus.com
Order #:	Q-315497
Prepared On:	15 Nov 2023
Expires On:	02 Jan 2024

ORDER TERMS

Currency:	USD
Payment Terms:	Net 30 (Payments for subscriptions are due at the beginning of the period of performance.)
Period of Performance:	The term of the Agreement will commence on the date this document is signed and will continue for 36 months. Client will have the option to renew this Agreement for 2 period(s) of 1 year each.

Omnia purchasing cooperative.

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PRICING SUMMARY

The pricing and terms within this Proposal are specific to the products and volumes contained within this Proposal.

One-Time Fees			
Solution	Billing Frequency	Quantity/Unit	One-Time Fee
Granicus Web - Essentials Package	Milestones - 40/30/30	1 Each	\$20,000.00
Setup and configuration package: OpenForms Workflow add-on	Up Front	1 Each	\$0.00
Setup and configuration package: OpenForms License	Up Front	1 Each	\$0.00
Training: OpenForms	Upon Delivery	1 Each	\$0.00
OpenCities Imperva Security License - Services Setup and Configuration Package	Up Front	1 Hours	\$0.00
SUBTOTAL:			\$20,000.00

New Subscription Fees			
Solution	Billing Frequency	Quantity/Unit	Annual Fee
OpenForms Add-on: Workflow	Annual	1 Each	\$1,725.00
OpenForms Team License	Annual	1 Each	\$4,255.00
OpenCities SaaS License	Annual	1 Each	\$8,000.00
OpenCities Cloud Security License	Annual	1 Each	\$1,250.00
SUBTOTAL:			\$15,230.00

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FUTURE YEAR PRICING

Solution(s)	Period of Performance			
	Year 2	Year 3	Optional Year 4	Optional Year 5
OpenForms Add-on: Workflow	\$1,845.75	\$1,974.95	\$2,113.20	\$2,261.12
OpenForms Team License	\$4,552.85	\$4,871.55	\$5,212.56	\$5,577.44
OpenCities SaaS License	\$8,560.00	\$9,159.20	\$9,800.34	\$10,486.37
OpenCities Cloud Security License	\$1,337.50	\$1,431.13	\$1,531.30	\$1,638.50
SUBTOTAL:	\$16,296.10	\$17,436.83	\$18,657.40	\$19,963.43

PRODUCT DESCRIPTIONS

Solution	Description
Granicus Web - Essentials Package	<p>The Essentials package provides a citizen-focused website based on best practices & patterns out-of-the-box using proven pre-configured layouts. This implementation level is recommended for organizations that need a rapid implementation timeline or those with a small implementation team that does not have the capacity to engage in a traditional UX Design process.</p> <p>This package includes:</p> <ul style="list-style-type: none"> • Professional Project <ul style="list-style-type: none"> ◦ Management - Weekly / bi-weekly communication • One (1) homepage layout from Granicus responsive design library • One (1) Information Architecture (IA) Package (basic) <ul style="list-style-type: none"> ◦ Best practices review • One (1) Content Rationalization Package (basic) <ul style="list-style-type: none"> ◦ Best practices review, one (1) hour session ◦ Site scrape loaded into AIM framework document • One (1) Visual Design Package <ul style="list-style-type: none"> ◦ One (1) homepage design mockup – based on logo + 3 colors ◦ Interior page sample ◦ Mobile version sample ◦ One (1) round of design revisions • Development/CMS Implementation • Content Migration - up to fifty (50) pages • QA & Accessibility Report • Remote Training - Delivered in three (3) non-consecutive sessions <ul style="list-style-type: none"> ◦ eight (8) hours total - Up to ten (10) people
OpenForms Add-on: Workflow	<p>With workflow, once a resident hits submit on a form, OpenForms will allow you to set up multiple steps with automatic or decision based transitions to manage form response workflows.</p>

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Limestone County AL

Solution	Description
OpenForms Team License	<p>OpenForms is a digital forms builder specifically designed for Government. Government services can be complicated, but the experience for the residents accessing them shouldn't have to be. OpenForms is perfect for the business of government, with capabilities that will help you convert complex, multi-page forms and processes into simple, step-by-step online forms that adjust based on customers responses.</p> <p>The Team plan enables powerful form building for up to:</p> <ul style="list-style-type: none"> • 5 users, 50 published forms. <p>Key features include:</p> <ul style="list-style-type: none"> • Drag and drop form builder • Display logic and calculations • Payments • Insights dashboard • Form analytics • Support team access • Save responses • Unlimited responses • Data connections and API access • Up to: 10GB file uploads, 1,000 web API calls per hour <p>This package does not include premium features such as workflow, workspaces, form versioning or custom documents. For these features, please consider OpenForms Enterprise.</p>
OpenCities SaaS License	<p>The OpenCities platform allows you to launch modern, easy to use websites that evolve to put the needs of your community at the center. The SaaS License includes:</p> <ul style="list-style-type: none"> • All OpenCities out of the box functionality (excluding optional/premium modules priced separately) • Platform setup and full project management • Managed cloud hosting via Microsoft AzureGov • Ongoing security updates • Ongoing product updates and enhancements • WCAG AA Accessibility maintained perpetually • 99.9% up-time guarantee and 24/7 support for Priority 1 issues (per SLA) • Comprehensive SLA and Support Ticketing system <p>See subscription agreement for details.</p>

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Solution	Description
OpenCities Cloud Security License	Deployment of Imperva Security and Content Delivery Network (CDN). Providing leading caching and security resulting in enhanced protection from malicious attacks. Once configured, it continuously monitors and blocks attacks. With a global 24/7/365 security operations center, it provides an expertly managed web application firewall, distributed denial of service attack protection and advanced bot detection.
Setup and configuration package: OpenForms Workflow add-on	Setup and configuration of workflow for OpenForms Team License
Setup and configuration package: OpenForms License	Setup and configuration of OpenForms
Training: OpenForms	1.5 hour OpenForms Training session for up to 25 people, delivered online.
OpenCities Imperva Security License - Services Setup and Configuration Package	Setup and configuration of OpenCities Imperva Security License

TERMS & CONDITIONS

- This quote, and all products and services delivered hereunder are governed by the terms located at <https://granicus.com/legal/licensing>, including any product-specific terms included therein (the "License Agreement"). If your organization and Granicus has entered into a separate agreement or is utilizing a contract vehicle for this transaction, the terms of the License Agreement are incorporated into such separate agreement or contract vehicle by reference, with any directly conflicting terms and conditions being resolved in favor of the separate agreement or contract vehicle to the extent applicable.
- If submitting a Purchase Order, please include the following language: The pricing, terms and conditions of quote Q-315497 dated 15 Nov 2023 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.
- This quote is exclusive of applicable state, local, and federal taxes, which, if any, will be included in the invoice. It is the responsibility of Limestone County AL to provide applicable exemption certificate(s).
- Any lapse in payment may result in suspension of service and will require the payment of a setup fee to reinstate the subscription.
- Billing Frequency Notes (Milestones - 40/30/30): An initial payment equal to 40% of the total; a payment equal to 30% of the total upon homepage design approval, and; a payment equal to 30% of the total upon go-live.
- The terms and Conditions of the Agreement 01-115 effective 08 DEC 2020 between Granicus and NCPA govern this Quote and are incorporated herein by reference, including the Master Agreement and all exhibits thereto.
- Client will be invoiced for use of any product or service measured or capped by volume or amount of usage that exceeds the permitted amount set forth in this Quote at the same cost or rate set forth herein.
- **Updates to Shared Short Codes for SMS/Text Messaging:**
Granicus will be migrating all clients with SMS/Text Messaging Solutions using a shared short code option to a unique standard toll-free number within the United States (International numbers not supported). Short Codes are recommended for Text-to-Subscribe functionalities, if enabled where available, for an additional fee.
Client must have explicit opt-in for all destinations sent to and adhere to all CTIA guidelines for the duration of its use.

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BILLING INFORMATION

Billing Contact:		Purchase Order Required?	<input type="checkbox"/> - No <input type="checkbox"/> - Yes
Billing Address:		PO Number: <i>If PO required</i>	
Billing Email:		Billing Phone:	

If submitting a Purchase Order, please include the following language:

The pricing, terms, and conditions of quote Q-315497 dated 15 Nov 2023 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.

AGREEMENT AND ACCEPTANCE

By signing this document, the undersigned certifies they have authority to enter the agreement. The undersigned also understands the services and terms.

Limestone County AL	
Signature:	
Name:	
Title:	
Date:	

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. LaDon Townsend, aye; Daryl Sammet, aye; Danny Barksdale, aye; and Derrick Gatlin, aye. Motion carries unanimously.

MOTION was made by LaDon Townsend and seconded by Derrick Gatlin to approve the following budget revision:

Department	Account Number	Title of Line Item	Amount
District 4	111-53500-550	Motor Vehicles	+\$51,000.00
	111-35910-100	Budgetary Fund Balance	-\$51,000.00

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. LaDon Townsend, aye; Derrick Gatlin, aye; Daryl Sammet, aye; and Danny Barksdale, aye. Motion carries unanimously.

MOTION was made by Derrick Gatlin and seconded by LaDon Townsend to approve to award the following bid:

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Proposal No.	Item	Awarded to	Amount
2849	Full Size Passenger Truck	Freeland Chevrolet LLC	\$48,875.00

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Derrick Gatlin, aye; LaDon Townsend, aye; Daryl Sammet, aye; and Danny Barksdale, aye. Motion carries unanimously.

MOTION was made by LaDon Townsend and seconded by Daryl Sammet to approve the following:

1. Hire Gary Neal Grantham as a Deputy Sheriff, effective 11/20/2023, pending a drug screening.
2. Hire Jared Dean Carey as an Animal Control Deputy Sheriff, effective 11/20/2023, pending a drug screening.
3. Hire Nicholas Drew Gibson as a Deputy Sheriff, effective 11/20/2023, pending a drug screening.
4. Transfer Cheyenne Faith Legg from a Corrections Officer to a Deputy Sheriff, effective 11/20/2023.
5. Transfer Caleb Ryan from a Deputy Sheriff to a Sheriff Sergeant (Patrol), effective 11/20/2023.
6. Approve to transfer Bryce Hogan Camp from a Dispatcher to a Deputy Sheriff, effective 11/20/2023.
7. Transfer Maggie Settle from Courthouse Security Corrections Office to a Jail Corrections Officer, retroactive 11/15/2023.
8. Transfer Lisa Kellum from Jail Corrections Officer to a Courthouse Corrections Officer, retroactive 11/15/2023.

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. LaDon Townsend, aye; Daryl Sammet, aye; Danny Barksdale, aye; and Derrick Gatlin, aye. Motion carries unanimously.

MOTION was made by Daryl Sammet and seconded by Danny Barksdale to approve to establish a Concrete Placement Crew.

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The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Daryl Sammet, aye; Danny Barksdale, aye; Derrick Gatlin, aye; and LaDon Townsend, aye. Motion carries unanimously.

MOTION was made by Daryl Sammet and seconded by LaDon Townsend to approve the following merit increases, which are included in the base pay and cost of living pay as listed below.

Name	Position	Effective Date
Rhonda Mitchell	Tag & Title Clerk	11/3/2023
Marcia Pratt	Tag & Title Clerk	11/6/2023
Daxton Gilbert	Equipment Operator III	11/9/2023
Phyllis Craft	PT Van Driver	11/14/2023
Rachel Hale	Tag & Title Clerk	11/16/2023
Joan Brunson	PT Van Driver	11/17/2023
Robert Boyd, Jr.	Road Supervisor	11/21/2023
Dustin Gatlin	Equipment Operator III	11/25/2023
Melissa McGlocklin	Sr. Tag & Title Clerk	11/30/2023
Nicole Hall	Commission Clerk	12/1/2023

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Daryl Sammet, aye; LaDon Townsend, aye; Danny Barksdale, aye; and Derrick Gatlin, aye. Motion carries unanimously.

MOTION was made by Daryl Sammet and seconded by Danny Barksdale to approve the following subdivisions and to approve the following subdivisions that have been resubmitted with changes:

Name	S/D Type	Approval Type	Lots	District	Location
J. R. Horton Subdivision	Minor	Preliminary & Final	2	4	Southeast corner of J. R. Horton Dr. & Seven Mile Post Rd. intersection
Woodland Subdivision - replat of Lot 1	Minor	Preliminary & Final	2	1	Northwest corner of AL Hwy. 251 & Bartlett Rd. intersection
Briley Cove	Major	Final	10	3	North side of Malone Rd. about 1300' west of the intersection with Carter Rd.
The Links at Southern	Major	Final	77	1	North side of

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Gayles					Drawbaugh Rd approx. ¼ mile east of Mooresville Rd.
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Name	S/D Type	Approval Type	Lots	District	Location
Abby Brook Subdivision Phase 1	Major	Final	52 Lots 1 Tract	2	West side of Meadows Rd. just north of Barksdale Rd.

The Chairman asked if there was any more discussion. There was extensive discussion regarding The Links at Southern Gayles and J.R. Horton Subdivision, and Engineer Massey said that the subdivisions meet the current subdivision regulations. The Administrator called the roll. Daryl Sammet, aye; Danny Barksdale, aye; Derrick Gatlin, aye; and LaDon Townsend, aye. Motion carries unanimously.

MOTION was made by Derrick Gatlin and seconded by Daryl Sammet to approve to remove the following from inventory:

Department	Item	Serial #
Coroner	(3) Laptops	4073 4209 4357
	(2) Computers	4825 4827

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Derrick Gatlin, aye; Daryl Sammet, aye; Danny Barksdale, aye; and LaDon Townsend, aye. Motion carries unanimously.

MOTION was made by Danny Barksdale and seconded by LaDon Townsend to approve to sell the following at J.M. Wood Auction:

Department	Item	Serial #
Engineering	2021 Lowboy	10086

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The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Danny Barksdale, aye; LaDon Townsend, aye; Daryl Sammet, aye; and Derrick Gatlin, aye. Motion carries unanimously.

MOTION was made by Derrick Gatlin and seconded by Danny Barksdale to approve to adopt the Mass Fatality Response Plan.

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Derrick Gatlin, aye; Danny Barksdale, aye; Daryl Sammet, aye; and LaDon Townsend, aye. Motion carries unanimously.

MOTION was made by Derrick Gatlin and seconded by Daryl Sammet to approve for county offices to be closed on Tuesday, December 26, 2023, in addition to Monday, December 25, 2023, for observance of the Christmas holiday.

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Derrick Gatlin, aye; Daryl Sammet, aye; Danny Barksdale, aye; and LaDon Townsend, aye. Motion carries unanimously.

Commissioner Sammet wished everyone a happy and safe holiday.

Commissioner Gatlin wished everyone a Happy Thanksgiving and urged citizens to be weather aware.

Commissioner Townsend wished everyone a Happy Thanksgiving and asked for prayers for Rickey Smith's family.

Chairman Daly announced that the Christmas tree lighting will be December 7, 2023. He thanked county employees for a job well done decorating the square for Christmas. Also, asked for prayers for Rickey Smith's family and wished everyone a Happy Thanksgiving.

Adjourned at 10:17 until 9:00 a.m. on Monday, December 4, 2023, at the Clinton Street Courthouse Annex, 100 South Clinton Street, Athens, Alabama.