Chairman
Collin Daly

Administrator
Ellen Morell

Limestone County Commission

Commissioners:
David Ruf
Johnny Turner
Derrick Gatlin
LaDon Townsend

October 27, 2026

INVITATION FOR BIDS
Proposal No. 2935

Custom Truck Body for the
Limestone County Sheriff's Office

Section I – Invitation to Bid

NOTICE OF BID OPENING

NOTICE IS HEREBY GIVEN that Limestone County, Alabama (County), shall receive and open bids for the purchase of a Custom Truck Body for a Ford F-450 Cab and Chassis for the Limestone County Sheriff's Office as solicited by this Invitation to Bid (ITB).

All bids must be provided to the County by no later than **10:00 a.m. CDT** on **Tuesday, November 10, 2026.** All bids should be mailed or hand-delivered to:

Limestone County Commission
310 W. Washington St
Athens, AL 35611

Bids will be opened on **Tuesday,** the **10th day** of **November 2026,** at **10:00 a.m.** and awarded on **Monday,** the **16th day** of **November 2026,** at **9:00 a.m. Only bids received by that time will be opened and considered.** Bidders and any other interested individuals are invited to attend the bid opening.

PROJECT BACKGROUND

The County intends to procure a Custom Truck Body (to be procured by this ITB) to be mated to a customer-provided Ford F-450 Cab and Chassis for the Limestone County Sheriff's Office.

This procurement is funded, in whole or in part, by Alabama Law Enforcement Agency (ALEA) award number **2025-5LOC-LEO-168**, a federal award passed through to the County. All federal requirements applicable to that award apply to this ITB and to any resulting purchase order or contract.

THE INVITATION PACKAGE

The bid invitation package for the Custom Truck Body includes this ITB and all attachments and addenda thereto. Bidders should verify that they have received all pages of the invitation package. If there are any omissions, the bidder should contact Christa McCurry at christa.mccurry@limestonecounty-al.gov to request missing pages. It is the responsibility of the bidder to make this request in sufficient time to prepare and submit the bid in time for the bid opening.

Bidders should carefully read and comply with all parts of the invitation package, including all attachments and/or any addenda.

CONTACT REGARDING BIDS AND INVITATION

Contact initiated by a potential bidder with any County official or County employee shall only be as specifically set out in this ITB. Any questions related to the bid shall be directed to the designated point of contact, Christa McCurry, in writing under the procedures set out in this ITB.

Any questions or problems related to downloading or obtaining copies of this ITB or the specifications should be directed to Christa McCurry at christa.mccurry@limestonecounty-al.gov. Any other questions or requests for additional information regarding this invitation or the specifications shall be submitted **in writing** no later than five (5) days prior to bid opening to christa.mccurry@limestonecounty-al.gov and labeled as "ITB **2935**: Custom Truck Body." Bidder may only rely upon representations made in writing, by way of notice or addendum of this ITB.

A Bidder may contact the County's designated point of contact in writing to request an appointment to review bid specifications following the bid opening. **However, there shall be no communication with any County official or County employee regarding this bid between the date of this invitation and the date of bid award.**

Any other contact with a County official or employee initiated by a potential bidder regarding this bid between the date of this invitation and the date of bid award shall be deemed as an attempt to unduly influence the bid award and shall be grounds for rejection of the bid submitted by the bidder initiating such other contact.

BID SPECIFICATIONS

The specifications for the Custom Truck Body are included in Section II below. Any use of specific names and/or model numbers in the attached specifications is not intended to restrict the bidder or any seller or manufacturer but is included solely for the purpose of indicating the type, size, and quality of materials, product services, or equipment considered best adapted to the use of the County. An equal product meeting or exceeding the stated specification will be considered.

BIDDER QUALIFICATIONS

All bidders should be prepared to submit evidence or documentation as proof that they are qualified to perform the services as required in this ITB. Specifically, Bidder must be:

1. Properly registered to do business in the State of Alabama;
2. Be a manufacturer of the proposed equipment or a bona fide licensed reseller and/or distributor;
3. Be eligible to receive federal funds and not otherwise be suspended or debarred from doing so; and
4. Have a registered Unique Entity Identification (UEI) number issued from SAM.gov. If not already assigned, Bidder may obtain a UEI at the following website: https://sam.gov/content/entity-registration. In support of its bid, Bidder must either provide its UEI on Attachment 1, Bid Submittal Form, or provide documentation showing verification that Bidder has applied for and is awaiting assignment of a UEI from SAM.gov. Any obligation to pay under the awarded bid will be contingent upon the provision of the UEI from the successful bidder.

Evidence or documentation of these qualifications should be submitted with the bid package.

BID EVALUATION

The Limestone County Commission (Commission) will serve as the awarding authority for all bids and will award all contracts at a regular meeting of the Commission.

Any and all bids submitted in compliance with this ITB shall be considered, and an award will be made to the lowest responsible bidder meeting bid specifications as determined by the awarding authority in compliance with Alabama law and federal law and regulations, as applicable. Bidders must provide a single bid for each product/service category. Failure to bid on all lines will disqualify Bidder.

All bids will be reviewed and evaluated by County staff, who will thereafter make comments and recommendations to the awarding authority regarding the award. All factors contained in each invitation package will be evaluated in determining the successful bidder, and any omissions of the stated requirements may be cause for rejection of the bid submitted.

The County will evaluate the Total Bid Price on the Attachment 2 Bid Form. Only one Bidder will be selected for all goods and services.

The awarding authority reserves the right to reject any and all bids, to waive any informality in bids, and to accept in whole or in part such bid or bids solely at its discretion.

BID AWARD

Following approval from the awarding authority, County will issue a purchase order (PO) consistent with the terms and conditions listed herein with the apparent awarded Bidder. Payment will be made following delivery and acceptance of the completed truck body based upon the terms and conditions set forth herein.

It is anticipated that purchases made pursuant to the bid award may be funded, in whole or in part, with a federal grant award to the County passed through the Alabama Law Enforcement Agency under award number **2025-5LOC-LEO-168**.

The County does not pay in advance of delivery and acceptance. Terms requiring prepayment, deposits, or cash in advance will not be accepted and may render a bid non-responsive.

PREPARING AND SUBMITTING BIDS

All bids must be typed or handwritten in ink on the attached Bid Submittal Forms. Bids submitted in pencil and bids not submitted on the Bid Submittal Form will **not** be considered. Only information contained on the Bid Submittal Form or herein requested or required will be considered in evaluating bids.

The Bid Submittal Form and all required documentation shall be forwarded to the County's office in a sealed envelope with **"ITB 2935: Custom Truck Body"** clearly marked on the outside of the envelope. Facsimiles, emails, and oral bids will not be accepted. Bids submitted by express/overnight services must be in a separate inner envelope or package sealed and identified as stated above. Bids that are prematurely opened due to failure of bidder to appropriately mark the package will not be considered. All bids must be received at 310 W. Washington St., Athens, AL 35611 prior to the bid opening. Bids received after the deadline will be returned unopened.

The County reserves the right to require a performance bond from successful bidders as permitted under Alabama law. However, **no bid bond is required for this bid offering**.

CONTENT OF BIDS

The completed Bid Submittal Form (Attachment 1) shall be placed in front of and separated from all other documents included in the bid packet, such that it will be the first document viewed upon opening the bid packet.

The Bid Form (Attachment 2) must be used to provide the bidder's firm, fixed cost for goods and services. The cost shall remain firm for the duration of the bid term, including any agreed-upon renewals or extensions.

Consistent with Alabama law and the County's federal grant, the following forms are also required as part of the bid package:

- Bidder must provide a copy of the CERTIFICATE OF COMPLIANCE WITH ACT 2016-312.
- Bidder must provide a copy of its Beason-Hammon Certificate. The Beason-Hammon Certificate of Compliance is available online at https://www.alabamaag.gov/forms.
- Bidder must provide a copy of its E-Verify MOU entered into with the Department of Homeland Security, which can be printed from the business home screen once logged into the Everify system. Information about Everify may be located online at https://www.e-verify.gov/.
- Bidder must provide a copy of its W-9. A Form W-9 is available online at https://www.irs.gov/pub/irs-pdf/fw9.pdf.
- Bidder must provide an anti-lobbying certificate as well as a certificate of any subcontractor which receives more than $100,000 from this project.
- Bidder must provide a copy of the CERTIFICATE OF COMPLIANCE WITH ACT 2023-409.
- Bidder must provide a completed Certification Regarding Debarment, Suspension, and Other Responsibility Matters, or a certification on Attachment 1 that Bidder is not suspended or debarred pursuant to 2 C.F.R. § 200.214 and 2 C.F.R. Part 180.

For your convenience, copies of these forms, with the exception of the Bidder's Everify MOU and the Certification Regarding Debarment, Suspension, and Other Responsibility Matters, are also included as Attachment 3.

The bid should also include documentation as provided in the bid specifications in Section II below.

MINIMUM LEGAL REQUIREMENTS

Bidders shall be compliant with all relevant federal, state, and local laws, regulations, and ordinances in the performance of this contract. With respect to conflicts of law principles, Alabama law shall apply to the services provided pursuant to this ITB. At a minimum, bidders must be compliant with the following:

Section 31-13-1, *et seq.*, of the Code of Alabama 1975 imposes conditions on the award of county contracts. Firms must agree to fully comply with the Immigration Reform and Control Act of 1986, as amended by the Immigration Act of 1990, and the Beason-Hammon Alabama Taxpayer and Citizen Protection Act. By submitting a bid, the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment or continue to employ an unauthorized alien within the state of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.

Section 41-16-5 of the Code of Alabama 1975 imposes conditions on the award of County contracts. The bidder must certify that it is not currently engaged in, and will not engage in, the boycott of a person or an entity based in or doing business with a jurisdiction with which this state can enjoy open trade.

In compliance with Ala. Act No. 2023-409, by signing this contract, Bidder provides written verification that Bidder, without violating controlling law or regulation, does not and will not, during the term of the contract engage in economic boycotts as the term "economic boycott" is defined in Section 1 of the Act. This requirement applies to contracts entered into on or after November 18, 2024, if Bidder employs 10 or more employees and the contract could exceed $15,000 over the term of the contract. Under Section 2 of the Act, the written verification may be waived if the contracting governmental entity determines based on cost and quality factors that such a waiver is clearly in the best interest of the public.

Bidder agrees to comply with all requirements applicable to the federal award passed through to the County by the Alabama Law Enforcement Agency under award number **2025-5LOC-LEO-168**, including the terms and conditions of that award, the U.S. Department of Justice Grants Financial Guide, and any special conditions imposed by ALEA or the federal awarding agency. Bidder shall provide for such compliance by other parties in any agreements it enters into with other parties relating to this ITB.

Federal regulations that are applicable to the County's federal grant award and may be applicable to this ITB include, without limitation, the following:

1. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 C.F.R. Part 200, as adopted by the U.S. Department of Justice at 2 C.F.R. Part 2800, including the required contract provisions set out in Appendix II to 2 C.F.R. Part 200;
2. Universal Identifier and System for Award Management (SAM), 2 C.F.R. Part 25, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 25 is hereby incorporated by reference;
3. OMB Guidelines to Agencies on Governmentwide Debarment and Suspension Non-Procurement, 2 C.F.R. Part 180, as adopted by the U.S. Department of Justice at 2 C.F.R. Part 2867, including the requirement to include a term or condition in all lower tier covered transactions (contracts and subcontracts described in 2 C.F.R. Part 180, subpart B), and the prohibition at 2 C.F.R. § 200.214 on contracting with parties suspended or debarred;
4. Governmentwide Requirements for Drug-Free Workplace, 2 C.F.R. Part 182, as implemented by the U.S. Department of Justice at 28 C.F.R. Part 83;

5. New Restrictions on Lobbying, 31 U.S.C. § 1352, as implemented by the U.S. Department of Justice at 28 C.F.R. Part 69. Bidder must certify that it will not, and has not, used federal appropriated funds to any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C § 1352;
6. Prohibition on certain telecommunications and video surveillance services or equipment, 2 C.F.R. § 200.216. Bidder certifies that no equipment, system, or service provided under this ITB uses covered telecommunications or video surveillance equipment or services produced or provided by Huawei Technologies Company, ZTE Corporation, Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities) as a substantial or essential component of any system or as critical technology as part of any system;
7. Domestic preference for procurements, 2 C.F.R. § 200.322. To the greatest extent practicable, Bidder shall provide a preference for the purchase, acquisition, or use of goods, products, and materials produced in the United States, including but not limited to iron, aluminum, steel, cement, and other manufactured products;
8. Procurement of recovered materials, 2 C.F.R. § 200.323 and Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act;
9. Clean Air Act (42 U.S.C. §§ 7401-7671q) and the Federal Water Pollution Control Act (33 U.S.C. §§ 1251-1387), as amended, for contracts exceeding $150,000; and
10. Generally applicable federal environmental laws and regulations, and all applicable U.S. Department of Transportation (USDOT) and Federal Motor Vehicle Safety Standards.

Statutes and regulations prohibiting discrimination applicable to the County's federal award and which may be relevant to the bidder include, without limitation, the following:

1. Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d, et seq.) and the U.S. Department of Justice implementing regulations at 28 C.F.R. Part 42, Subpart C, which prohibit discrimination on the basis of race, color, or national origin under programs or activities receiving federal financial assistance;
2. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), and 28 C.F.R. Part 42, Subpart G, which prohibit discrimination on the basis of disability under any program or activity receiving federal financial assistance;
3. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101, et seq.), and 28 C.F.R. Part 42, Subpart I, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance;
4. Title IX of the Education Amendments of 1972 (20 U.S.C. §§ 1681, et seq.) and 28 C.F.R. Part 54, which prohibit discrimination on the basis of sex;
5. Title II of the Americans with Disabilities Act of 1990, as amended (42 U.S.C. §§ 12101, et seq.), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto;

6. The nondiscrimination provisions of the Omnibus Crime Control and Safe Streets Act of 1968, as amended (34 U.S.C. § 10228(c)), and the U.S. Department of Justice implementing regulations at 28 C.F.R. Part 42, Subpart D; and
7. The Equal Employment Opportunity provisions of Executive Order 11246, as amended, and 41 C.F.R. Part 60, as applicable.

Bidder agrees to comply, as applicable, with requirements of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328), which limit certain political activities of state or local government employees whose principal employment is in connection with an activity financed in whole or in part by this federal assistance.

Bidder understands that making false statements or claims in connection with the use of federal funds is a violation of federal law and may result in criminal, civil, or administrative sanctions, including fines, imprisonment, civil damages and penalties, debarment from participating in federal awards or contracts, and/or any other remedy available by law.

In accordance with 41 U.S.C. § 4712, bidder may not discharge, demote, or otherwise discriminate against an employee in reprisal for disclosing, to any of the list of persons or entities provided below, information that the employee reasonably believes is evidence of gross mismanagement of a federal contract or grant, a gross waste of federal funds, an abuse of authority relating to a federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal contract (including the competition for or negotiation of a contract) or grant.

The list of persons and entities referenced in the paragraph above includes the following:

1. A member of Congress or a representative of a committee of Congress;
2. An Inspector General;
3. The Government Accountability Office;
4. A federal employee responsible for contract or grant oversight or management;
5. An authorized official of the Department of Justice or other law enforcement agency;
6. A court or grand jury; or
7. A management official or other employee of the County, contractor, or subcontractor who has the responsibility to investigate, discover, or address misconduct.

Bidder shall inform their employees in writing of the rights and remedies provided for whistleblowers in the predominant native language of the workforce.

Pursuant to Executive Order 13043, 62 F.R. 19217 (April 18, 1997), bidders are encouraged to adopt and enforce on-the-job seat belt policies and programs for their employees when operating company-owned, rented, or personally owned vehicles.

Pursuant to Executive Order 13513, 74 F.R. 51225 (Oct. 6, 2009), bidders are encouraged to adopt and enforce policies that ban text messaging while driving, and recipient should establish workplace safety policies to decrease accidents caused by distracted drivers.

The Minimum Legal Requirements, terms and conditions shall apply to any PO issued by the County for products and services pursuant to this ITB. Bidder must acknowledge and accept these terms and conditions on Attachment 1, Bid Submittal form. Exceptions to the terms and conditions in this Section will not be accepted by the County, and may, in the County's discretion, render the bid non-compliant.

Section II – Bid Specifications

All products and services shall meet or exceed specifications as outlined in this ITB as set out below. Exceptions to the Bid Specifications must be included as a separate document attached to the Bid Submittal Form with a specific reference to the excepted criteria, provided, however, that exceptions shall be limited to the Bid Specifications listed in this Section II. Exceptions to any other terms and conditions, including, specifically, the Minimum Legal Terms and Conditions, will not be accepted. The awarding authority, in its sole discretion, may accept or reject these exceptions in whole or in part. The use of specific names or numbers in the specifications is not intended to restrict the bidder or any seller or supplier but is intended solely for the purpose of indicating the type and quality of material considered best adapted to the uses of County.

The cost of shipping the completed vehicle from the awarded bidder's facility shall not be included in the bid price. Any freight or delivery charges incurred by the awarded bidder in obtaining materials or components used in the Truck Body shall be included in the bid prices.

The requirements below have been developed to allow the awarding authority to uniformly evaluate prices submitted for the products and services. No warranty or guarantee of quantities needed is given or implied.

SPECIFICATIONS

The Limestone County Commission has issued an Invitation to Bid (ITB) for the procurement of a Custom Truck Body for a Ford F-450 Cab and Chassis for the Limestone County Sheriff's Office. The Truck Body must meet detailed technical specifications for the performance, design, electrical systems, and other outfitting requirements. Awarded vendor will be required to provide technical drawings for design review. The contract will be awarded by the Limestone County Commission to the lowest responsible bidder meeting all specifications. The specifications for the Truck Body are as follows. Any deviations from the specifications listed below shall be noted as an exception with a detailed explanation of the exception, and the reason for the exception.

The Truck Body shall be mated to a 60" cab to axle Ford F-450 Cab and Chassis.

The operational mission profile for this vehicle combination, based on the mission of the Limestone County Sheriff's Office, will include (but is not limited to):

- SWAT Special Operations Deployment
- Mass Casualty Response
- Special Operations Command
- Search and Rescue Operations
- Law Enforcement Response

Truck Body shall be of all aluminum construction with an overall length not to exceed 110" without cab and rear bumper assembly and have a width of no greater than 102".

Truck Body shall be made of military grade 5052 and 6061 aluminum construction. All crossmembers shall be installed on 12" centers and be of aluminum construction.

Truck Body shall have a transverse front compartment that runs the width of the vehicle.

Truck Body shall have 6 exterior side doors of significant stiffness to prevent twisting and warping. Each compartment shall have adjustable aluminum shelves.

Truck Body shall have a single lid topper box that runs the entire length of the truck body across the top of the compartments. Topper box shall be equipped on both the driver and passenger side.

Truck Body shall be equipped with locking hardware that allows all compartments to be locked and unlocked independently. All compartment locks shall be keyed the same.

Truck Body shall have a top deck area that is free of obstructions that measures no less than 30" x 60" to allow the mounting of a customer supplied folding light tower.

Truck Body shall have long item/pole storage integrated into the truck body that allows for access.

Truck Body shall enclose diesel/DEF fill neck within a lockable compartment to prevent tampering. It is not a requirement that the neck be in a completely separate compartment, but can be shared with a commonly accessible compartment door.

Truck Body shall be equipped with a heavy duty locking tailgate with slam latches.

Truck Body shall be equipped with a heavy duty rear step bumper to allow access to the upper bed area.

Truck Body shall be equipped with LED lighting package.

Truck Body shall be equipped with heavy duty mud flaps to minimize flying debris.

Truck Body shall be equipped with a bed slide in the rear bed section capable of safely supporting 1,200 lbs.

Truck Body shall be equipped with a bed slide in the passenger side front compartment capable of safely supporting 1,200 lbs.

Truck Body shall be equipped with a 9 drawer stack in the driver's side front compartment.

Truck Body shall be equipped with 6" pull out steps on the four corners of the vehicle.

Truck Body shall be equipped with a reverse camera mount that supports the installation of the Ford factory camera and works in conjunction with integrated backup camera.

Truck Body shall be equipped with LED lighting in all compartments.

Truck Body shall be equipped with two pairs of LED load lights facing front and rear.

Truck Body shall integrate vehicle manufacturer's on board power plug for factory installed 2000 watt inverter. This plug shall be installed in the passenger side rear compartment.

Truck Body shall be powder coated black to match appearance of truck cab. It is understood that the powder coated body finish will not be an exact match to the factory paint color of the cab and chassis.

Truck Body manufacturer shall provide and install all components onto the customer provided cab and chassis. Manufacturer shall provide a delivery/destination code that will allow cab and chassis to be delivered directly to their manufacturing facility. Once manufacturing process and body installation has been completed Truck Body manufacturer shall verify that all components function correctly with vehicle systems prior to shipping. Truck Body manufacturer shall verify that the completed upfit meets or exceeds USDOT standards.

Truck Body manufacturer shall ready vehicle for pickup/shipping and help to facilitate shipping to the destination of the Limestone County Sheriff's Office, 101 W Elm St, Athens, AL 35611. **The cost of the vehicle shipment shall not be included in the bid.**

Truck Body manufacturer shall provide minimum warranties as follows: Truck Body manufacturer shall provide a lifetime transferable warranty on all components. Equipment installed by the manufacturer shall be warranted for a period of no less than 1 year from the acceptance of the truck body.

Bidder shall state its firm delivery time, in calendar days from receipt of the cab and chassis at its facility, on Attachment 2, Bid Form.

All bids must be received by opening date and time.

Bids can be mailed, or hand delivered by the opening date and time to: Limestone County Commission, 310 W. Washington Street, Athens, AL 35611. No email bids will be accepted.

All bids must be sealed and the word "BID", name of item, proposal number, and opening date should be marked on the outside of the envelope.

Collin Daly, Chairman
Limestone County Commission

Attachment 1

BID SUBMITTAL FORM

BID ITEM: Custom Truck Body for a Ford F-450 Cab and Chassis

Company Name: _____

Address: _____

_____

Bid Submitted by: _____
(Name of company representative)

Title: _____ Email address: _____

Phone: _____ UEI: _____

By submitting this bid, we agree:	Initials
That the product bid meets the bid specifications for that bid item.	_____
That the bid price will be honored for the period through the contract term.	_____
That goods and services provided from awarded bidder will be as described in this bid at the bid.	_____
That the company representative listed above will be the source of contact for the contract.	_____
That awarded bidder will be responsible for providing all goods and services included in the ITB.	_____
That the bid includes the forms required under Alabama law as defined in this ITB.	_____
That the bidder agrees to be compliant with the minimal legal terms as defined in this ITB.	_____
That bidder will provide a performance bond upon request.	_____
That the bidder is not suspended or debarred from contracting pursuant to 2 C.F.R. §200.214.	_____
That bidder did not assist Limestone County in developing or drafting the specifications, scope of work, or needs assessment for this procurement.	_____

Signature of company representative submitting bid: _____

Title: _____

Attachment 2

BID FORM

One (1) Custom Truck Body for a Ford F-450 Cab and Chassis

PROPOSALS FOR: Limestone County Sheriff's Office

From: Dealer Name _____

Salesperson _____

Phone _____

Unit Price: $_____

Total Bid Price: $_____

Delivery time (calendar days from receipt of cab and chassis): _____

Substitutions: _____

_____

_____

_____

***The County may require an explanation for any substitutions. All substitutions must be of the same or better quality and utility as the equipment described in the ITB.**

ATTACHMENT 3

REQUIRED FORMS

CERTIFICATE OF COMPLIANCE WITH THE BEASON-HAMMON ALABAMA TAXPAYER AND CITIZEN PROTECTION ACT (ACT 2011-535, as amended by ACT 2012-491)

State of _____)
County of _____)

DATE: _____

RE Contract/Grant/Incentive (describe by number or subject):

_____ by and between

_____ (Contractor/Grantee) and

_____ (State Agency, Department or Public Entity)

The undersigned hereby certifies to the State of Alabama as follows:

1. The undersigned holds the position of _____ with the Contractor/Grantee named above, and is authorized to provide representations set out in this Certificate as the official and binding act of that entity, and has knowledge of the provisions of THE BEASON-HAMMON ALABAMA TAXPAYER AND CITIZEN PROTECTION ACT (ACT 2011-535 of the Alabama Legislature, as amended by ACT 2012-491) which is described herein as "the Act."

2. Using the following definitions from Section 3 of the Act, select and initial either (a) or (b), below, to describe the Contractor/Grantee's business structure.

   BUSINESS ENTITY. Any person or group of persons employing one or more persons performing or engaging in any activity, enterprise, profession, or occupation for gain, benefit, advantage, or livelihood, whether for profit or not for profit.

   a. Self-employed individuals, business entities filing articles of incorporation, partnerships, limited partnerships, limited liability companies, foreign corporations, foreign limited partnerships, and foreign limited liability companies authorized to transact business in this state, business trusts, and any business entity that registers with the Secretary of State.

   b. Any business entity that possesses a business license, permit, certificate, approval, registration, charter, or similar form of authorization issued by the state, any business entity that is exempt by law from obtaining such a business license, and any business entity that is operating unlawfully without a business license.

   EMPLOYER. Any person, firm, corporation, partnership, joint stock association, agent, manager, representative, foreman, or other person having control or custody of any employment, place of employment, or of any employee, including any person or entity employing any person for hire within the State of Alabama, including a public employer. This term shall not include the occupant of a household contracting with another person to perform casual domestic labor within the household.

   ____ (a) The Contractor/Grantee is a business entity or employer as those terms are defined in Section 3 of the Act.

   ____ (b) The Contractor/Grantee is not a business entity or employer as those terms are defined in Section 3 of the Act.

3. As of the date of this Certificate, the Contractor/Grantee does not knowingly employ an unauthorized alien within the State of Alabama and hereafter it will not knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama;

4. The Contractor/Grantee is enrolled in E-Verify unless it is not eligible to enroll because of the rules of that program or other factors beyond its control.

Certified this _____ day of _____, 20__.

_____
Name of Contractor/Grantee/Recipient

By: _____

Its: _____

The above Certification was signed in my presence by the person whose name appears above on this ____ day of _____, 20__.

Witness: _____

_____
Printed Name of Witness

CERTIFICATE OF COMPLIANCE WITH ACT 2016-312

DATE: _____

Re: Contract/Grant/Incentive (describe by number or subject):

_____ by and between

_____ (Contractor/Grantee) and

_____ (State Agency, Department or Public Entity).

The undersigned hereby certifies to the State of Alabama as follows:

1. The undersigned holds the position of _____ with the Contractor/Grantee named above, and is authorized to provide representations set out in this Certificate as the official and binding act of that entity, and has knowledge of Alabama's Act 2016-312.

2. In compliance with Act 2016-312, the contractor hereby certifies that it is not currently engaged in, and will not engage in, the boycott of a person or an entity based in or doing business with a jurisdiction with which this state can enjoy open trade.

Certified this _____ day of _____, 20__.

_____
Name of Contractor/Grantee/Recipient

By: _____

Its: _____

The above Certification was signed in my presence by the person whose name appears above on this ____ day of _____, 20__.

Witness: _____

_____
Printed Name of Witness

CERTIFICATE OF COMPLIANCE WITH ACT # 2023-409

RE: Contract (describe by number or subject) _____ by and between the _____ County Commission and _____(Contractor)

The undersigned hereby certifies as follows:

1. The undersigned holds the position of _____ with the Contractor named above, is authorized to provide representations set out in this Certificate as the official and binding act of that entity, and has knowledge of Act # 2023-409 of the Alabama Legislature.

2. The Contractor is a for-profit entity, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or limited liability company with 10 or more full-time employees.

3. The Contractor, without violating controlling law or regulation, does not and will not, during the term of the contract, engage in economic boycotts. Without an ordinary business purpose, the Contractor does not and will not refuse to deal with, terminate business activities with, or otherwise take any commercial action that is intended to penalize or inflict economic harm on a company solely because the company, without violating controlling law or regulation, does any of the following:

    a) Engages in the exploration, production, utilization, transportation, sale, or manufacturing of fossil fuel-based energy, timber, mining, or agriculture.

    b) Engages in, facilitates, or supports the manufacture, import, distribution, marketing or advertising, sale, or lawful use of firearms, ammunition, or component parts and accessories of firearms or ammunition.

    c) Does not meet, is not expected to meet, or does not commit to meet environmental standards or disclosure criteria, in particular to eliminate, reduce, offset, or disclose greenhouse gas emissions.

    d) Does not meet, is not expected to meet, or does not commit to meet corporate employment or board composition, compensation, or disclosure criteria.

    e) Does not facilitate, is not expected to facilitate, or does not commit to facilitate access to abortion or sex or gender change surgery, medications, treatment, or therapies.

Certified this _____ day of _____, 20_____.

_____
Signature of Contractor's Authorized Representative

_____
Printed Name and Title of Contractor's Authorized Representative

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . _____

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) _____

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

5 Address (number, street, and apt. or suite no.). See instructions.

Requester's name and address (optional)

6 City, state, and ZIP code

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

		–							

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | **Signature of U.S. person** | **Date**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

CERTIFICATION FOR CONTRACTS, GRANTS, LOANS, AND COOPERATIVE AGREEMENTS

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

The Contractor, _____, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.

_____

Signature of Contractor's Authorized Official

_____

Name and Title of Contractor's Authorized Official

Date: _____